



TRACTOR TIMES

Autumn Term
Friday 7th September
2018

Grassington CE (VC) Primary School
Acre Lane, Grassington, North Yorkshire
BD23 5LB

Executive Co-Headteachers:
Mrs C Boxall & Mr C Norris

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Dear Parents/Carers

We hope you all had a very good summer and that your children were eager to return to school. We welcome to the Federation and our individual schools, all those children who have started in Reception this term and to all those children and families who have joined us this academic year. Information about the curriculum and themes children will be studying will be shared with you.

There is always a tremendous amount of information we need to share with you at the beginning of an academic year, as well as a wealth of forms which have to be completed. We appreciate your time and support with this. Please do not hesitate to contact staff if there are any questions or information you still require.

Staff are working really hard to create stimulating classroom environments in which the children will learn and feel happy and safe. Thank you to Mrs Briggs at Kettlewell, who has spent a lot of time and energy securing a grant, to develop a super library area in the school - it is wonderful!

Some parents may be aware that both members of staff at Woosh club have resigned to go onto pastures new. We would like to thank Carly and Jenny for all of their hard work and dedication in running the club. We have been working really hard to replace these members of staff. Holly Wilson, who is a TA at Kettlewell, has agreed to lead the club, which will only be able to run on **Mondays, Tuesdays and Thursdays**, for the foreseeable future. However, this can only happen, if we can secure a second member of staff (see note below). Thank you to those parents who have registered their children for the club for next week. We will need to inform you initially, on a weekly basis, as to the arrangements for the club. We apologise for the inconvenience that this will cause, but we are trying!

We hope that parents will find the information in this newsletter useful and informative in preparing their children for the start of the school year. If you have any queries please contact the admin staff at your school. Information can also be found on the Federation website. More information will be made available over the next couple of weeks and additional permission and event forms will be sent out as soon as they are ready.

Mrs C Boxall & Mr C Norris
Executive Co-Headteachers

September Diary Dates

Tuesday 11 September	PM Y3/4/5/6 PE / Swimming at UWS PLEASE NOTE CHANGE OF DAY
Friday 14 September	AM School Photographs
Tuesday 18 September	PM Y3/4/5/6 Cluster Cross Country at UWS (during the normal PE lesson)
Friday 21 September	Y6 Endangered Species Day at UWS
Monday 24 September	4-5pm Cluster Y3/4 Boys & Girls Football Tournament UWS
Tuesday 25 September	4-5pm Cluster Y5/6 Boys Football Tournament UWS
Tuesday 25 September	4-5pm Cluster Y5/6 Girls Football Tournament UWS

Regular Activities and Events

Every Friday	3.00pm Praise Assembly – All welcome
Every Monday	3.30-4.30 pm Federation Choir, KS2 Children only

Holiday Dates 2018/2019

BREAK UP

FRIDAY 26 OCTOBER 2018
FRIDAY 21 DECEMBER 2018
FRIDAY 22 FEBRUARY 2019
FRIDAY 12 APRIL 2019

RE-OPENS TO CHILDREN

TUESDAY 6 NOVEMBER 2018
TUESDAY 8 JANUARY 2019
MONDAY 4 MARCH 2019
TUESDAY 30 APRIL 2019

The school will also be closed on Bank Holiday Monday, 6 May 2019

FRIDAY 24 MAY 2019
FRIDAY 19 JULY 2019
MONDAY 3 JUNE 2019

Professional Development /Training Days for Staff Only

Monday 5 November 2018
Monday 7 January 2019
Monday 29 April 2019
Monday 22 July 2019

Holiday Dates 2019/2020

Autumn Term 2019

Term starts for children: Wednesday 4 September 2019
Break up: Friday 25 October 2019
Back to school for children: Monday 4 November 2019
Break up: Friday 20 December 2019

Spring Term 2020

Back to school for children: Tuesday 7 January 2020
Break up: Friday 14 February 2020
Back to school for children: Monday 24 February 2020
Break up: Friday 3 April 2020

Summer Term 2020

Back to school for children: Tuesday 21 April 2020
May bank holiday: Monday 4 May 2020 – school closed for the day only
Break up: Friday 22 May 2020
Back to school for children: Monday 1 June 2020
Break up: Friday 17 July 2020

Professional Development /Training Days for Staff Only

Monday 2 September 2019
Tuesday 3 September 2019
Monday 6 January 2020
Monday 20 April 2020
Monday 20 July 2020

Holidays During Term Time

The government has told schools that there is absolutely no entitlement for parents to take their child on holiday during term time.

Headteachers can only grant leave of absence in **exceptional** circumstances and this is at the discretion of the Headteacher. Headteachers are not allowed to treat all requests for term time holiday as exceptional, but must comply with the strict guidelines they have been given.

We ask all parents to be mindful that taking a pupil on leave during term time interrupts teaching and learning and will disrupt your child's educational progress.

If holidays during term time cannot be avoided an application form should be submitted for pupil leave of absence. There is more detail on the school website and the application form can be sent electronically via the website. Alternatively a paper copy of the application form is available from the school office.

The School Day

At the start of the school day teaching and other staff need to be indoors to prepare for the day ahead. Children should not arrive at school before 8.45 am, unless special arrangements have been made in advance. On arrival from 8:45 am children should stay on the playground where they will be supervised by one or more members of staff. They should not come straight into school.

The school is open from 7.45 am for Breakfast Club only and then from 8.45 am for everyone else. The teachers are responsible for the children from 8.45 am onwards. If your child needs to be at school earlier for any particular reason, please arrange this with the class teacher beforehand, or request a place in Breakfast Club.

Morning registration starts at **8.55 am** when the school door will be closed.

If a child arrives after the door is closed he/she will be marked in as **Late (L code)**.

The register closes at **9.20 am**.

If a child arrives after the register closes he/she will be marked in as an **Unauthorised Absence (U code)**.

It is very important that your child is punctual and arrives in school on time. Not only does it make for a good start to the day but it also shows consideration for everyone else in the class and avoids repetition of instructions and teaching.

At the end of the school day the class teachers ensure that every child is collected in person by their responsible adult. Occasionally, **and only by prior arrangement**, some of the oldest children may leave school on their own to help them prepare for life at secondary school, but they may only do so when they have been given specific permission on each and every occasion by their class teacher.

We ensure that the children do not leave until the teachers have seen who is collecting them. If you are unable to collect your child from school or have asked another adult to do so, please tell us about any changes as soon as possible or telephone the school if you have to make alternative arrangements at short notice.

We are pleased to offer an 'open-door' approach to parents at the start and end of the school-day but you are requested to leave by 9.00 am, so that our teaching and learning can begin. If you would like longer to speak to the class teacher, please arrange an appointment for the end of the school day.

Morning playtime	10.30 - 10.45am
Lunch	11.45 - 1.00pm
Afternoon playtime	2.30 - 2.45pm
Finish	3.30pm

Health and Welfare

Absence due to illness

If your child is ill from school for medical reasons, please contact the office as soon as possible on the first day of absence. Please send a written explanation for the absence when your child returns to school.

If your child becomes ill in school hours

We will contact you as soon as practicable. Please ensure that we have up-to-date details of your home, mobile and work telephone numbers, plus details of someone else who we can contact if you are unavailable.

Hospital, Doctor and Dental Appointments

If possible please make appointments out of school time. However, if you are not able to do so please let us know in writing beforehand if your child will be out of school. Children must be collected from school and then returned to school after the appointment, if time allows. There is a signing-out form in

the school reception area which must be completed before taking children out-of-school for appointments and on their return to school.

Medication

Parents should provide the school with full information about their child's medical needs so that we can make appropriate provision. Children who need long-term medication e.g. for asthma, diabetes, epilepsy or severe allergies must have whatever medication they need in school.

Wherever possible parents should accept the administration of medicines as their own responsibility and short term prescription requirements should only be brought to school if it is detrimental to the child's health not to have medicine during the school day. If it is unavoidable that a child should take medicine in school, then the following rules must apply:

Parents are responsible for the provision of the medication in the original container as dispensed by the pharmacy bearing a clear label showing:

- the name of the medication
- the name of the patient
- the dosage
- specific directions for the administration
- precautions relating to the medication storage requirements
- the name of the dispensing pharmacist/doctor
- the date of issue **and** the expiry date.

School Uniform

The school colours are red, grey and white and the children are expected to come to school dressed in these colours as listed below.

School uniform is available all year round from **MC Sports, Sackville Street, Skipton (situated near the cinema) 01756 791688**. Sweatshirts, cardigans, polo shirts and t-shirts with the school logo are available to buy or order from the shop. Other optional items of uniform e.g. school sweatshirts and hats are available. Alternatively, school uniform is available from other retailers.

PLEASE ENSURE THAT ALL ITEMS OF CLOTHING ARE CLEARLY NAMED.

Girls

- grey skirt / pinafore dress / trousers
- white blouse / polo shirt / school logo polo shirt
- red jumper / cardigan, round or V-neck (plain colours) / school logo sweatshirt
- red, grey or white socks / tights
- red and white summer dress
- black shoes

Boys

- grey trousers / shorts
- white shirt / polo shirt /school logo polo shirt
- red jumper, round or v- neck (plain colours)/ school logo sweatshirt
- black shoes

PE

A fabric drawstring bag should be provided to store PE kit for children 1 in Class, whilst children in Classes 2 and 3 should use a suitable sized ruck sack or bag.

Indoor Kit

- black shorts, white t-shirt/school-logo t-shirt & black pumps

Outdoor Kit

- Black tracksuit bottoms, white t-shirt/school logo t- shirt, Red sweatshirt / school logo sweatshirt and trainers.

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Swimming Kit

- Girls-Swimming costume (not bikini style) and a towel.
- Boys-Swimming shorts/trunks and a towel.

Competition Kit

- White t-shirt and red- hooded sweatshirt with school logo.
(Optional to purchase but school has stock to borrow)

For safety reasons, children in Reception and Key Stage 1 should wear black pumps (not trainers) should be worn for indoor PE sessions.

Trainers and pumps for KS2 children for use in Upper Wharfedale School Sports Hall should be of the non-marking type.

School Meals

Reception, Year 1 & Year 2 pupils

All children in these year groups are eligible to receive a free school meal, cooked freshly at school every day.

Year 3, Year 4, Year 5 & Year 6 pupils

A reminder there is a price increase in the cost of a school meal to £2.50 per meal (£12.50 per week). School meals are payable **in advance** via our secure online Parent Pay account.

If you wish to pay for the full half term, Tuesday 5 September to Friday 26 October, the cost is £97.50 (39 days at £2.50) and you payment should be made by Friday 14 September, at the latest.

If you prefer to pay weekly please make sure your payment is made at the start of each week so that your account does not go into debt.

Please note, we do not send out individual invoices to parents. Dinners taken are recorded daily so your account is debited each day. Please keep a regular check of your Parent Pay account and ensure your payments are up to date.

If you think that you might be entitled to free school meals, please ask Mrs Hardaker for information in confidence.

NB - No school meals have been recorded on Parent Pay this week as there is an anomaly with the amount being charged for some pupils. Meals taken this week will be recorded when this has been resolved.

Breakfast Club

Breakfast Club runs from 7.45am until 8.45am on Mondays and Tuesdays in the school hall and offers early morning care to those children whose parents need to drop them off at school early for work. The cost is £3.50 per child, per session. Please pay via our secure online Parent Pay account. We are only able to offer sessions at breakfast club if your payments are kept up to date each week.

Please note, we do not send out individual invoices to parents. Please keep a regular check of your Parent Pay account and ensure your payments are up to date.

School Staff

Co-Executive Headteachers

Mrs C Boxall

Mr C Norris

Teaching Staff

Class 3 - Mrs E Harrison

Class 2 - Mrs K Pettavel

Class 1 - Mrs D Tulley

Mr Baines (part time)

School Administrators

Mrs F Hardaker

Mr C Davey (part time)

General Teaching Assistant / Midday Supervisory Assistant

Mrs L Naisbitt

Mr S Willis

Mrs K Middleton

Mrs E Buckley

Advanced Teaching Assistant /Midday Supervisory Assistant

Miss S Crosby

Breakfast Club Workers

Mrs E Buckley

Mrs J Carroll

Financial Management Services Officer

Mrs V Berry (part time)

Upper Wharfedale Primary Federation Governing Body 2018/2019

Mrs A Vetch	Local Authority Governor (Chair of Governors)
Rev D Macha	Ex-Officio Governor
Mrs J Crawford	Foundation Governor
Mr R Stockdale	Foundation Governor
Mr K Horn	Foundation Governor
Mrs S Tywang	Co-opted Governor
Mrs N White	Co-opted Governor
Mr G Burcher	Co-opted Governor
Mrs N Child	Parent Governor
Mr P Vernon	Parent Governor
VACANT	Staff Governor
Mrs C Boxall/Mr C Norris	Co-Executive Headteachers
Mr J West	Associate Member of Resources Committee

Parental Consent for a Rolling Programme or Series of Local Visits & Data Collection Sheet for updating pupil information

These forms were sent out earlier in the week for all year groups (except Reception). Please complete and return straightaway so that we can keep our records up to date.

Friday 14 September: School Photographs

The school photographer will be taking individual and family photographs during the morning. Each child will bring home a proof of their photograph together with details of pricing for different packs. There is no obligation to buy any.

All children will have an individual photograph taken. If you have more than one child in school a family photograph will be taken as well.

Please let Mrs Hardaker know if there are younger siblings you would like included on a family group photograph. We will take these photographs from 9 am (approx.).

Safety



Please help us to keep everyone safe by:

- ✓ Making sure that you and your child or children do not walk up the school drive which is for vehicular access only, but use the school path when leaving school at the end of the day.

- ✓ Taking particular care if you need to bring your child to school by car. Parents can park down the lane by the football field at the start and end of the school day. Please do not park in the marked layby outside school. Cars parking and manoeuvring in and out of this areas causes an obstruction for children and parents crossing Hebden Road. The Police have advised us that it is an offence to park in the marked layby.

- ✓ Ensuring that your child does not climb over, walk or run along the wall fronting Hebden Road. A slip or push could result in a nasty accident for a child.

- ✓ Ensuring that you do not bring dogs and other animals in to the school grounds. We realise that this is a little awkward for some families, but we must make the welfare of all children our priority. Please wait outside the gate with your dog on a lead. If you need to speak to a member of staff or to the office please arrange to leave your dog with a friend outside the gate.

Woosh Club Help

As you may be aware both members of staff have resigned from Woosh Club. Over the holiday and this first week of term we have been working very hard to resolve this situation. We are very pleased that Holly who currently works as a TA at Kettlewell is willing to take on the lead for the present time. We hope the Club will run on Mondays, Tuesdays and Thursdays 3.30pm to 6.00pm, for the foreseeable future. However, this is dependent on being able to secure a second member of staff. If are interested or know anyone who may be interested please come and talk to us through Grassington School: Tel 01756 752365

Police and Fire Safety Awareness Session for Parents

Parents are invited to attend a joint Police and Fire Service session at Craven District Council's offices, Belle Vue Mills, Skipton, on Wednesday 12th September 2018, from 6 pm to 7 pm. Presentations will be given on strategies to keep your child safe, with a focus on the internet world, and fire safety in the home.

INTERIM EXECUTIVE CO-HEADTEACHERS' ROTA

AUTUMN TERM 2018

Mr. Norris = Red

Mrs. Boxall = Green

Both (staff training days) = Yellow

Holiday = blue

W/c. Monday ...	MONDAY	TUESDAY	WEDNESDAY			THURSDAY		FRIDAY	
Sept. 3	Training day	K	C	B	G	G	B	K	C
10	B	C	G			K		B	
17	C	G	K			B		C	
24	G	K	B			C		G	
Oct. 1	K	B	C			G		K	
8	B	C	G			K		B	
15	C	G	K			B		C	
22	G	K	B			C		G	
29 (Half term)									
Nov. 5	Training day	K	B			C		G	
12	K	B	C			G		K	
19	B	C	G			K		B	
26	C	G	K			B		C	
Dec. 3	G	K	B			C		G	
10	K	B	C			G		K	
17	B	C	G			K		B	
24 (Christmas)									